



**Tuesday, February 7, 2023, 5:30 PM to 6:35 PM  
In-Person (IRWD) Board Meeting – Minutes**

**PRESENT:** Jim Randall, Martin Batelaan, Steve Livingston, Jim Barry, Ted Venter, Gary Steinke, Peter Hurley, Louis Beaulieu

**MONTHLY REPORTS:**

- Approval of the Minutes from the January Board Meeting. So moved by Martin Batelaan second by Ted Venter. Approved.
- Upcoming monthly programs – Martin Batelaan / Steve Livingston
  - Feb 7 - “Introduction to Human Factors” – John Steuernagle
  - Mar 7 - “VMC / IMC Club” – Martin Batelaan
  - Apr 4 - TBD
- Treasurers Report – Steve Livingston
  - Year-to-Date as of January, 2023
    - Checking \$ 1,088.26
    - Savings \$ 6,828.33
    - Cash \$ 300.00
    - CD \$ 10,000.00
    - PayPal \$ 943.52
  - Steve purchased credit card swipe process for YE events
  - Steve completed 199N for CA and 990N for IRS
  - Steve to complete CA SoS by June 2023
- Young Eagle Rally Schedule for 2023 –Steve Livingston
  - 2023 dates for Planes of Fame / Cal Aero and Yanks
    - March 12, April 16 – POF / Cal Aero confirmed
    - May 13, June 25 – Yanks dates tentative
    - Sept and Oct dates and locations TBD



- Young Eagle Rally Concerns and Issues
  - Steve has YE pins
  - YE volunteer shirts to be distributed next event
  - Portable PA Speaker to be purchased as well as 12 red vests, first aid kit, fire extinguisher, sign for food prices
  - After many donations the YE training materials are back to pre-fire capabilities except for weather materials.
  - Jim Barry to coordinate with Gary and inventory the multiple boxes of donations in his hangar to either keep, sell or trash.
  - Jim Barry will research for suitable venues if we decide to conduct a YE workshop.
  
- Build & Fly program
  - Steve Livingston has kit materials.
  - Need to re-ignite/plan project with Trabuco Flyers or other AMA group.
  
- Communications Up-Date
  - Website / Email addresses & services – Zack Cavanaugh/Steve
  - Martin to upload member build projects onto website
  - Newsletter published for February– Louis Beaulieu
  - Steve has set up IceDrive for posting of chapter archival documents
  
- Membership Update – Louis Beaulieu
  - Chapter dues payable Jan 1, billed via Paypal emails
  - 73 on list with 41 active as of 2/7/2023
  - Three new members (D, Johnson, H, Patel, R. Peterson)
  - New membership badges being distributed
  - New EAA Chapter 92 cards delivered
  
- Builders Center report – Brad Rawls
  - New hangar possibilities
  - Jim has info on a 50 x 50 hangar at KCNO but rent is not doable



- Base Ops report
  - Reconstruction of Base Ops inventory on Google Doc link. We need to continue to update the inventory and attach an estimated replacement value to the items for possible insurance claim.
  - Not yet clear what caused the fire and what insurance coverage there might be from the county or the entity found responsible for the fire.

### **OPEN / NEW BUSINESS:**

- Funding sources to explore since Chino airshow uncertain
  - Amazon Smile was cancelled
  - Louis applied to Parker-Hannifin Foundation
  - Ted Venter and Jim Barry to explore selling unwanted donated instruments and equipment.
  - Need volunteer committee to consider methods to realize best revenue and execute sales process.
- Miscellaneous
  - YE Risk Management training for YE Coordinators by 04/30/2023
    - Steve accomplished 12/22 (chapter ok)
  - YE Advanced Best Practices EAA web training on EAA.org for viewing

**Next Board Meeting date Tuesday March 7, 2023 5:30 PM**

**Next Chapter Monthly meeting Tuesday March 7, 2023 7:00 PM**